

Sample engineering cover letter

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Ms. Melissa Jhons
46, Third Avenue,
Blacktown,
NSW - 3262

Dear Ms. Jhons,

With the current slowdown in hiring within the high-tech field, you must be flooded with resumes from out-placed software engineers such as me. Please take a moment to consider my qualifications. I believe one in particular is highly marketable in this tight market:

- I worked on the team that pioneered the technology that put the PalmPilot on the map.

In today's increasingly mobile society, this technology has places to go, and I have ideas that could take us to the next step in office independence.

While my enclosed resume outlines my experience, I welcome the opportunity to discuss XYZ Company's needs and how my background may be beneficial. I look forward to learning about the next steps in the selection process and assure you that my commitment, enthusiasm, and professionalism will be a significant value to your team. Thank you in advance for your time and consideration.

Thank you,

Chelsi Knot